

**Approval of the Application**  
**by SKVC - Centre for Quality Assessment in Higher Education (SKVC)**  
**for Renewal of Inclusion on the Register**

**Register Committee**

**Ref.** RC20/A48

**Ver.** 1.0

**Date** 2017-11-21

**Page** 1 / 5

<b>Application of:</b>	11/07/2016
<b>Agency registered since:</b>	03/12/2012
<b>External review report of:</b>	21/06/2017
<b>Review coordinated by:</b>	European Association for Quality Assurance of Higher Education (ENQA)
<b>Review panel members:</b>	Jacques Lanarès (chair, academic), Michèle Wera (secretary), Saulius Vengris, Marija Vasilevska (student)
<b>Decision of:</b>	16/11/2017
<b>Registration until:</b>	30/06/2022
<b>Absented themselves from decision-making:</b>	N/A
<b>Attachments:</b>	1. <a href="#">Confirmation of eligibility, 26/07/2016</a> 2. <a href="#">External Review Report, 30/06/2017</a>

1. The application of 11/07/2016 adhered to the requirements of the EQAR Procedures for Applications.
2. The Register Committee confirmed eligibility of the application on 26/07/2016 having considered clarification received from SKVC on 20/07/2016.
3. The Register Committee considered the external review report of 21/06/2017 on the compliance of SKVC with the Standards and Guidelines for Quality Assurance in the European Higher Education Area (ESG, 2015 version).

**Analysis:**

4. In considering SKVC's compliance with the ESG, the Register Committee took into account the *external evaluation and accreditation of study programmes and higher education institutions* and the *evaluations to determine HEI's eligibility to offer higher education*.
5. Activities related to SKVC's national ENIC/NARIC office are not within the scope of the ESG and, thus, not pertinent to registration on EQAR.
6. The Register Committee found that the report provides sufficient evidence and analysis on SKVC's level of compliance with the ESG.

7. With regard to the specific European Standards and Guidelines, the Register Committee considered the following:

#### **ESG 2.4: Peer-Review Experts**

In its decision of inclusion, the Register Committee flagged the involvement of students in all external review expert groups.

The panel's findings showed that students participate in all SKVC's expert teams for all types of evaluations, whether in Lithuania or abroad. In its interviews the panel also learned that students were not always involved equally in the external review process, an issue that was mostly depended on the chair of the team (Review report pg. 36).

**The Register Committee noted that SKVC involved students in all its reviews and has therefore addressed the flag. While the Committee concurred with the panel's conclusion of compliance, the Committee nevertheless underlined the panel's recommendation that SKVC could play a more supportive role in ensuring that students participate as equal members in all panels.**

#### **ESG 2.5: Criteria for outcomes**

In its decision of inclusion, the Register Committee flagged the decision-making processes of the agency for accreditation and the practice in which accreditation decisions are taken by a single person (the Director).

The panel noted that accreditation decisions are taken by the SKVC director upon advice of one of the two advisory commissions. In the view of the panel the role of the advisory commission should be limited to checking the reliability of the outcomes of the evaluation, leaving the final decision to the director to avoid unnecessary costly and complicated processes.

**While the Register Committee found that SKVC has addressed the flag and concurred with the review panel's conclusion of compliance, the Committee nevertheless underlined the panel's recommendation concerning the improvement of the agency's criteria for programme accreditation with more elaborate definitions of its scores.**

#### **ESG 2.6: Reporting**

In its decision of inclusion, the Register Committee flagged the publication of reports corresponding to applications by new programmes and new licensing requests.

The panel's finding show that the evaluation reports for programme and institutional evaluations are published and accessible on the SKVC website, including the accreditation decisions (p. 40).

**The Register Committee therefore concluded that the flag has been addressed and concurred with the review panel's conclusion of compliance.**

#### **Register Committee**

**Ref.** RC20/A48

**Ver.** 1.0

**Date** 2017-11-21

**Page** 2 / 5

## ESG 2.7 Complaints and appeals

While the Register Committee noted that appeals' procedures are well defined, accessible and handled adequately, the Register Committee noted that SKVC's methodologies and principles do not cover complaints.

The panel did not find how higher education institutions can raise issues of concerns or how they are handled by SKVC in a professional and consistent manner.

**The Committee underlined the recommendation of the panel for the development of a specific complaints procedure that should be made easily accessible to higher education institutions. Given the absence of a complaints procedure the Committee was unable to concur with the review panel's conclusion of compliance and considered that SKVC complies only partially with standard 2.7.**

## ESG 3.1: Activities, policy and processes for quality assurance

The Register Committee noted that SKVC provides consulting to both the government and higher education institutions.

While the panel found that SKVC's methodologies and guidelines clearly delineate its tasks and responsibilities, the panel stated that SKVC could benefit from reducing its guidance role in producing self-evaluation reports and in offering detailed and demanding rules and regulations for higher education.

**While the Register Committee concluded that SKVC is otherwise compliant with ESG 3.1, the Committee underlined that SKVC is expected to demonstrate a clear separation between its external quality assurance and its consulting and guidance role, in particular considering the agency's assistance in producing self-evaluation reports. The Committee drew SKVC's attention to the guiding principles set out in Annex 5 to the Policy on the Use and Interpretation of the ESG.**

## ESG 3.5: Resources

In its decision of inclusion, the Register Committee flagged the financial arrangements and sustainability of SKVC's overall activity.

The panel's analysis showed that these concerns remain due to a wavering financial situation and decrease of project funds.

The Register Committee noted the panel's analysis that the financial arrangements remain uncertain and have not been adequately addressed within a realistic financial plan.

**Considering the concerns of the panel, the Register Committee concluded that the flag was not addressed. The Committee was therefore unable to concur with the review panel's conclusion of**

## Register Committee

**Ref.** RC20/A48

**Ver.** 1.0

**Date** 2017-11-21

**Page** 3 / 5

compliance but considered that SKVC complies only partially with standard 3.5.

### ESG 3.6: Internal quality assurance and professional conduct

In its decision of inclusion, the Register Committee flagged issues related to the systematic collection and analysis by SKVC of both internal and external feedback.

In its analysis the panel showed that SKVC revised its internal QA system in 2012 and in 2016 and that the agency developed a new feedback system and has updated its methodologies, guidelines and evaluation tools.

The Committee noted that the agency made considerable progress in addressing the concerns of the panel and of the Register Committee and therefore concluded that the flag has been addressed and concurred with the review panel's conclusion of compliance.

8. For the remaining standards, the Register Committee was able to concur with the review panel's analysis and conclusion without further comments.

### Conclusion:

9. Based on the external review report and the considerations above, the Register Committee concluded that SKVC demonstrated compliance with the ESG (Parts 2 and 3) as follows:

Standard	Review panel conclusion	Register Committee conclusion
2.1	Full compliance	Compliance
2.2	Substantial compliance	Compliance
2.3	Full compliance	Compliance
2.4	Full compliance	Compliance
2.5	Substantial compliance	Compliance
2.6	Full compliance	Compliance
2.7	Substantial compliance	Partial compliance
3.1	Full compliance	Compliance
3.2	Full compliance	Compliance
3.3	Full compliance	Compliance
3.4	Substantial compliance	Partial compliance
3.5	Substantial compliance	Compliance
3.6	Full compliance	Compliance
3.7	(not expected)	Compliance (by virtue of applying)

### Register Committee

**Ref.** RC20/A48

**Ver.** 1.0

**Date** 2017-11-21

**Page** 4 / 5

10. The Register Committee considered that SKVC only achieved partial compliance with some standards. In its holistic judgement, the Register Committee concluded that these are specific and limited issues, but that SKVC continues to comply substantially with the ESG as a whole.
11. The Register Committee therefore renewed SKVC's inclusion on the Register. SKVC's renewed inclusion shall be valid until 30/06/2022<sup>1</sup>.
12. The Register Committee further underlined that SKVC is expected to address the issues mentioned appropriately and to resolve them at the earliest opportunity.

Register Committee

**Ref.** RC20/A48

**Ver.** 1.0

**Date** 2017-11-21

**Page** 5 / 5

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<sup>1</sup> Inclusion is valid for five years from the date of the external review report, see §4.1 of the EQAR Procedures for Applications.

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LITHUANIA

Brussels, 26 July 2016

## Confirmation of Eligibility: Application for Renewal of Registration

Application no. A48 of 11/07/2016

Dear Bogdan,

We hereby confirm that the application by **Centre for Quality Assessment in Higher Education (SKVC)** for renewal of registration is eligible.

Based on the information and draft terms of reference provided, the external review coordinated by SKVC fulfils the requirements of the EQAR Procedures for Applications.

We confirm that the following activities of SKVC are within the scope of the ESG:

- *external evaluation and accreditation of study programmes in Lithuania and abroad;*
- *external evaluation and accreditation of higher education institutions in Lithuania and abroad;*

Based on the information in your application, the *external evaluation and accreditation of study programmes and higher education institutions* are interlinked. Since the accreditation decisions are made based on the external evaluation (of programmes and higher education institutions) the two steps together form the external quality assurance activity and can thus be addressed jointly.

In the application form, SKVC stated that it did not consider the *evaluations to determine HEI's eligibility to offer higher education* to be within the scope of the ESG. We considered the information provided and came to the conclusion that this activity is within the scope of the ESG as far as it concerns the evaluation of higher education institutions in relation to teaching and learning in higher education. SKVC's self-evaluation report and the external panel's report should thus address and analyse compliance with the ESG in those evaluations.

Furthermore, the self-evaluation report and external review report should also address how SKVC ensures that the decisions taken on the

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basis of reviews carried out by other agencies are in line with the ESG, especially in case the agency is not registered on EQAR.

Please ensure that SKVC's self-evaluation report covers all the aforementioned activities.

We further remind you that the following issues were flagged when SKVC was admitted to the Register and should be addressed in your self-evaluation report and external review report:

ESG 2.4: Designing methodologies fit for purpose [ESG 2005: standard 2.4]

*It should be addressed whether SKVC has detailed its decision-making process for accreditations and reviewed its practice in which accreditation decisions are taken by a single person (Director).*

ESG 2.6: Reporting [ESG 2005: standard 2.5]

*It should be addressed whether SKVC makes public all reports corresponding to applications of new programmes and new licensing requests.*

ESG 3.6: Resources [ESG 2005: standard 3.4]

*It should be addressed whether the financial arrangements guarantee the sustainability of SKVC's overall activity, including follow-up procedures and the publication of reports.*

ESG 2.4: Peer-Review Experts [ESG 2005: standard 3.7]

*It should be addressed whether SKVC has extended the involvement of students to all external review expert groups, including those working in English language.*

ESG 3.6: Internal quality assurance and professional conduct [ESG 2005: standard 3.8]

*Issues related to the systematic collection and analysis by SKVC of both internal and external feedback should be addressed.*

We confirm that the following activities are not within the scope of the ESG:

- *activities related to SKVC's national ENIC/NARIC office;*

While these activities are not relevant to your application, it is SKVC's choice – in agreement with the review coordinator – whether those activities should be commented upon by the review panel.

We will forward this letter to ENQA in its capacity of the coordinator of the external review. At the same time we underline that it is SKVC's

responsibility to ensure that the coordinator and review panel take account of the present confirmation, so as to ensure that all activities mentioned are analysed by the panel.

This confirmation is made according to the relevant provisions of the EQAR Procedures for Applications. SKVC has the right to appeal this decision in accordance with the Appeals Procedure; any appeal must reach EQAR within 90 days from receipt of this decision.

Yours sincerely,

A handwritten signature in black ink, appearing to read "Colin Tück".

Colin Tück  
(Director)

Cc: ENQA

Centre for Quality Assessment in Higher Education (SKVC)  
Eimantė Bogdan

– via email –

Brussels, 18 July 2016

## Your eligibility application for renewal of inclusion on EQAR

Dear Bogdan,

We would like to thank you for SKVC's application of 11/07/2016 for renewal of registration on the European Quality Assurance Register for Higher Education (EQAR).

We are currently considering your application. In order to prepare the deliberations of the Register Committee to determine eligibility of activities within the scope of the ESG we would be obliged if you could answer the following query:

In the application form, SKVC stated that it did not consider the *evaluations to determine HEI's eligibility to offer higher education* to be within the scope of the ESG.

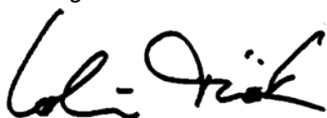
It is the understanding of the Register Committee (see Use and Interpretation of the ESG) that all activities that concern the evaluation of higher education institutions in relation to teaching and learning in higher education are within the scope of the ESG.

Could you please shortly clarify the why the above mentioned activity does not fall within the scope of the ESG?

I thank you in advance for your clarifications. There is no specific deadline, and we will continue considering your application after having received a response. A brief clarification on this specific point will suffice.

I shall be at your disposal if you have any further questions or inquiries.

Kind regards,

A handwritten signature in black ink, appearing to read "Colin Tück".

Colin Tück  
(Director)

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