



## INSTITUTIONAL REVIEW OF *KLAIPĖDA STATE COLLEGE* AGENDA

**13-15 of December, 2022**

Members of the expert panel:

Prof. Dr. Neil Cameron Sammells (panel chair)  
Ms. Christina Rozsnyai (review secretary)  
Prof. Dr. Hannele Tiittanen (academic)  
Prof. Dr. Robert Coelen (academic)  
Ms. Karolina Zelbienė (social partner)  
Ms. Rūta Šutinytė (student)

Coordinator:

Mr. Sigitas Puodžiukas

**Day 1, Tuesday, 13 of December, 2022**

<b><i>Time, duration</i></b>	<b><i>Meeting number, topic</i></b>
8.45 – 9.00 [15 min.]	<i>Preparation for the meetings</i>
9.00 – 9.45 [45 min.]	Session 1: the Director
9.45 – 10.15 [30 min.]	Session 2: Deputy Directors
10.15 – 10.30 [15 min.]	<i>Break</i>
10.30 – 11.30 [60 min.]	Session 3: Staff responsible for preparation of the Self-Evaluation Report
11.30 – 11.45 [15 min.]	<i>Break</i>
11.45 – 12.45 [60 min.]	Session 4: College Council
12.45 – 13.45 [60 min.]	<i>Lunch break</i>
13.45 – 14.45 [60 min.]	Session 5: Academic Council
14.45 – 15.00 [15 min.]	<i>Break</i>
15.00 – 15.45 [45 min.]	Session 6: Meeting with representatives of Quality
15.45 – 16.45 [60 min.]	<i>Closed expert panel meeting</i>

**Day 2, Wednesday, 14 of December, 2022**

<b><i>Time, duration</i></b>	<b><i>Meeting number, topic</i></b>
8.45 – 9.00 [15 min.]	<i>Preparation for the meetings</i>
9.00 – 10.15 [75 min.]	Session 7: Students (students and representatives of Student Union)
10.15– 10.30 [15 min.]	<i>Break</i>
10.30 – 11.45 [75 min.]	Session 8: Teaching staff and research staff
11.45 – 12.45 [60 min.]	<i>Lunch break</i>
12.45 – 13.45 [60 min.]	Session 10: Heads of Academic Units (Deans of Faculties, Heads of Academic Departments)
13.45 – 14.00 [15 min.]	<i>Break</i>
14.00 – 15.00 [60 min]	Session 9: Administrative staff (responsible for finance, HR, student affairs, international affairs, marketing, strategic planning, etc.)
15.00 – 15.15 [15 min.]	<i>Break</i>
15.15 – 16.15 [60 min.]	Session 11: Graduates
16.15 – 17.15 [60 min.]	Closed expert panel meeting

**Day 3, Thursday, 15 of December, 2022**

<b><i>Time, duration</i></b>	<b><i>Meeting number, topic</i></b>
8.45 – 9.00 [15 min.]	<i>Preparation for the meetings</i>
9.00 – 10.30 [90 min.]	Session 12: Staff responsible for infrastructure and IT, overview of material resources
10.30– 10.45 [15 min.]	<i>Break</i>
10.45 – 11.45 [60 min.]	Session 13: Social partners
11.45 – 12.45 [60 min.]	<i>Lunch break</i>
12.45 – 13.30 [45 min.]	<i>Session 14: Meeting with SER group or other on panel's request (optional)</i>
13.30 – 13.45 [15 min.]	<i>Break</i>
13.45 – 15.00 [75 min.]	Closed expert panel meeting
15.00 – 15.20 [20 min.]	Expert panel feedback to the College